01/20/2020 2pm – EFOG Meeting Notes

Present: Nena, Dean, Ashley, Steve, Bruno, Shane, Clay, Liz, Wendy

Cassandra gave everyone who was present the LOTO practical training (ESH114PR)

Nena

* Betsy and Diane will be meeting with the group to discuss the component database/e-traveler on Thursday, Jan 23rd at 2pm in 432 conference room. Please plan on attending.
* Robert Winarski will be meeting with the group to discuss the upgrade and feature beamlines on Wednesday, Jan 22nd at 2pm in 432 conference room. Please plan on attending.
* Sector 4 has their safety walkthrough this week on Thursday the 23rd at 10am.
* The PSC All Hands Meeting is Wednesday the 22nd at 10am in the 402 auditorium. Please plan on attending if you are available.
* Pre-Run tentatively scheduled for next week on Wednesday 1/29
* This Friday the 24th raises will be visible in Workday, if applicable. Please check your Workday on Friday.
* Everyone please look at your training in TMS to make sure you are current on all courses.
	+ EA Checklist discussion
		- Group discussed a few minor wording changes.
			* Nena will send out an updated version to the group within the next few days and will then send the updated version to the programmers.
	+ The group also briefly went over the common comments used for ESAFs.

Wendy

* The storage ring is now closed.
* Wendy signed off on shielding. Will communicate further with Geoff Pile,

Clay

* 29 is the only hold out for CCWP. Can’t exercise the BIV until Tuesday 1/21. PSS will be on Wednesday 1/22.
* There is a user coming to Sector 10 that is not responding to Ashley’s email regarding an autoclave/pressure device they want to bring to the APS. Ashley to forward emails to Nena and Liz.

Liz

* Remind the labs in your areas that they will need to put in a new ESAF if their current one has recently expired. Lab ESAFs can be good for up to 1 year.
* There is an experiment involving regulated soil that will start on Friday 1/31 at 10BM. ESAF is conditionally approved. Users cannot begin work unless they talk with Liz first and sign the appropriate documents.
* Wendy and Liz have finished cleaning out the 437 cage and 435 office.
	+ Bruno please look at the pile of monitors etc that are currently in the cage and determine what can be saved and what can be discarded.

Shane

* As of Monday 1/20 work has started at 25.